



**VALIDATE YOUR PRO AGENTS
ACCOUNT ON THE GLOBAL
SALES PLATFORM**



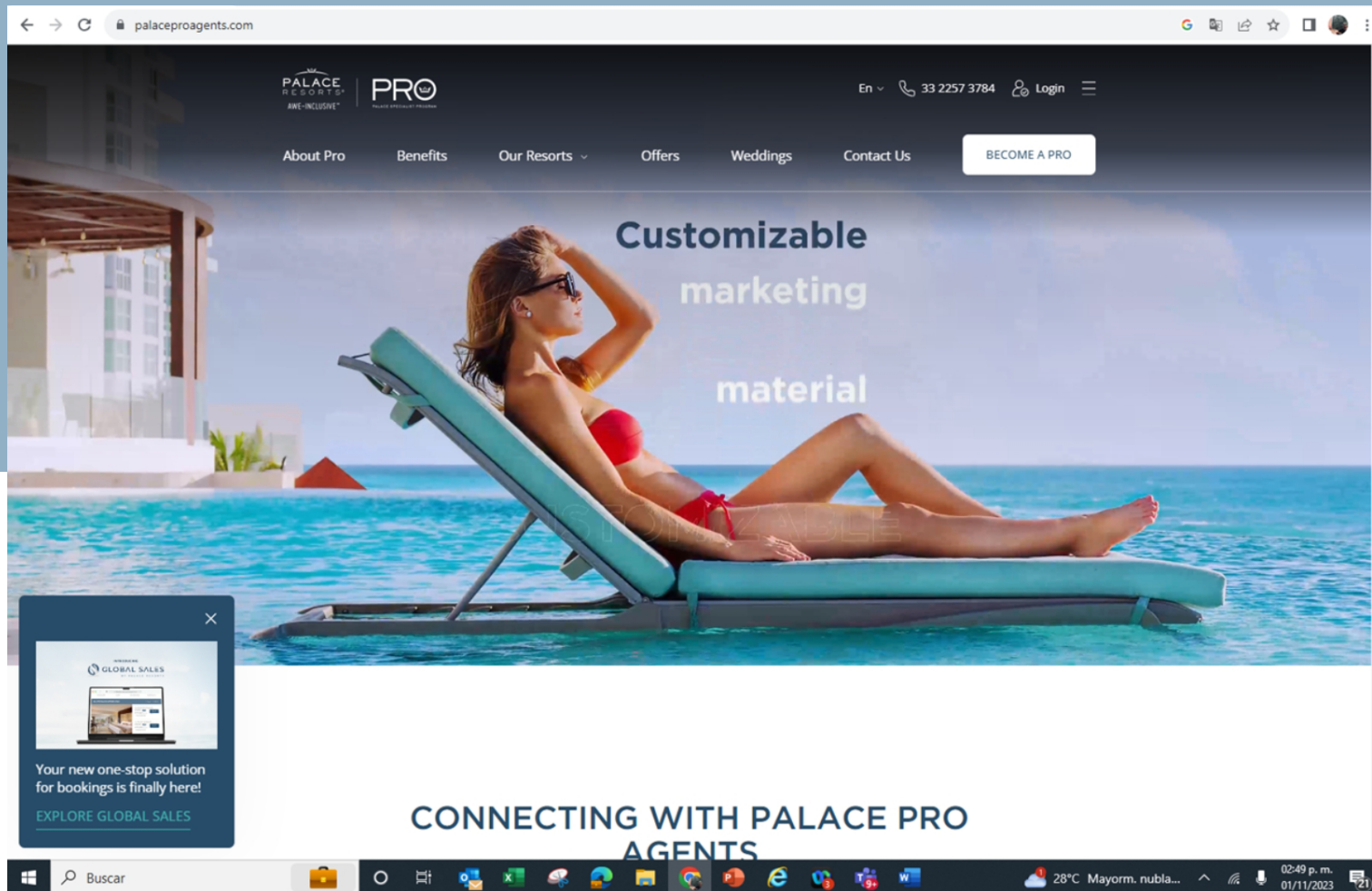


The moment to boost your sales has arrived: take **full advantage of Global Sales**, the new platform we've designed just for you.

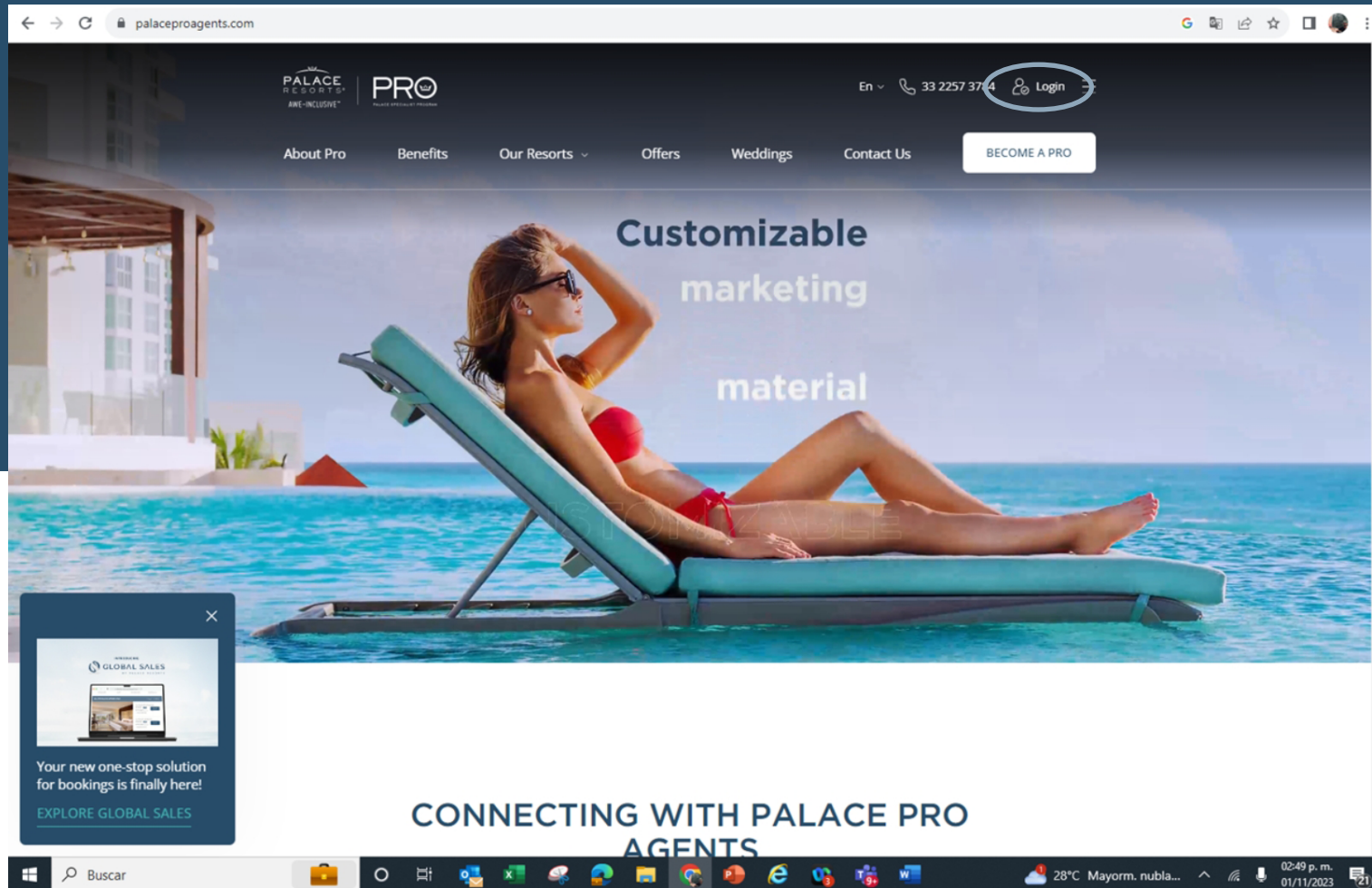
Global Sales is now up and running! Just **validate your current PRO Agents CRM account** to get started.

Here's how to do it:

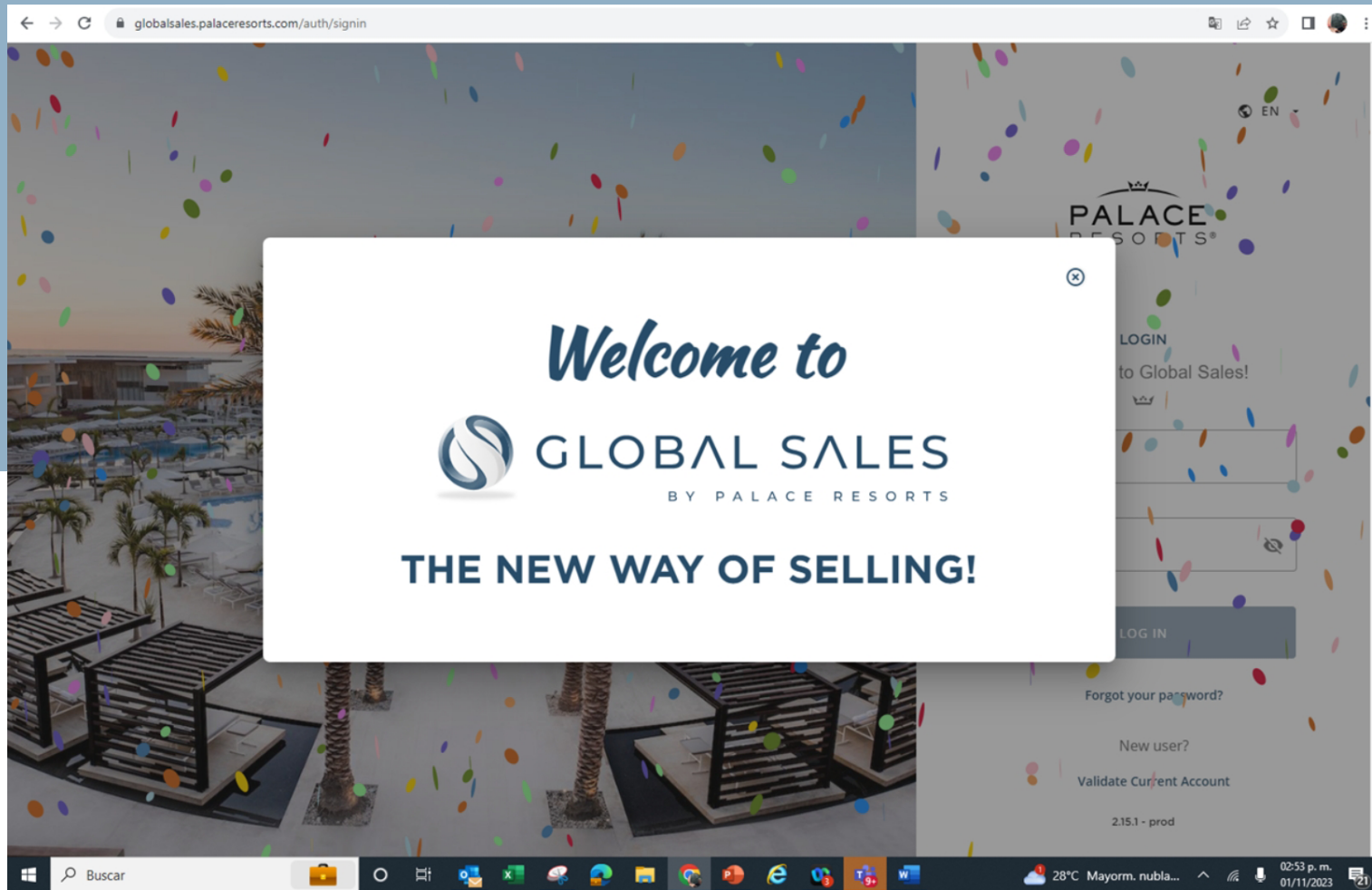




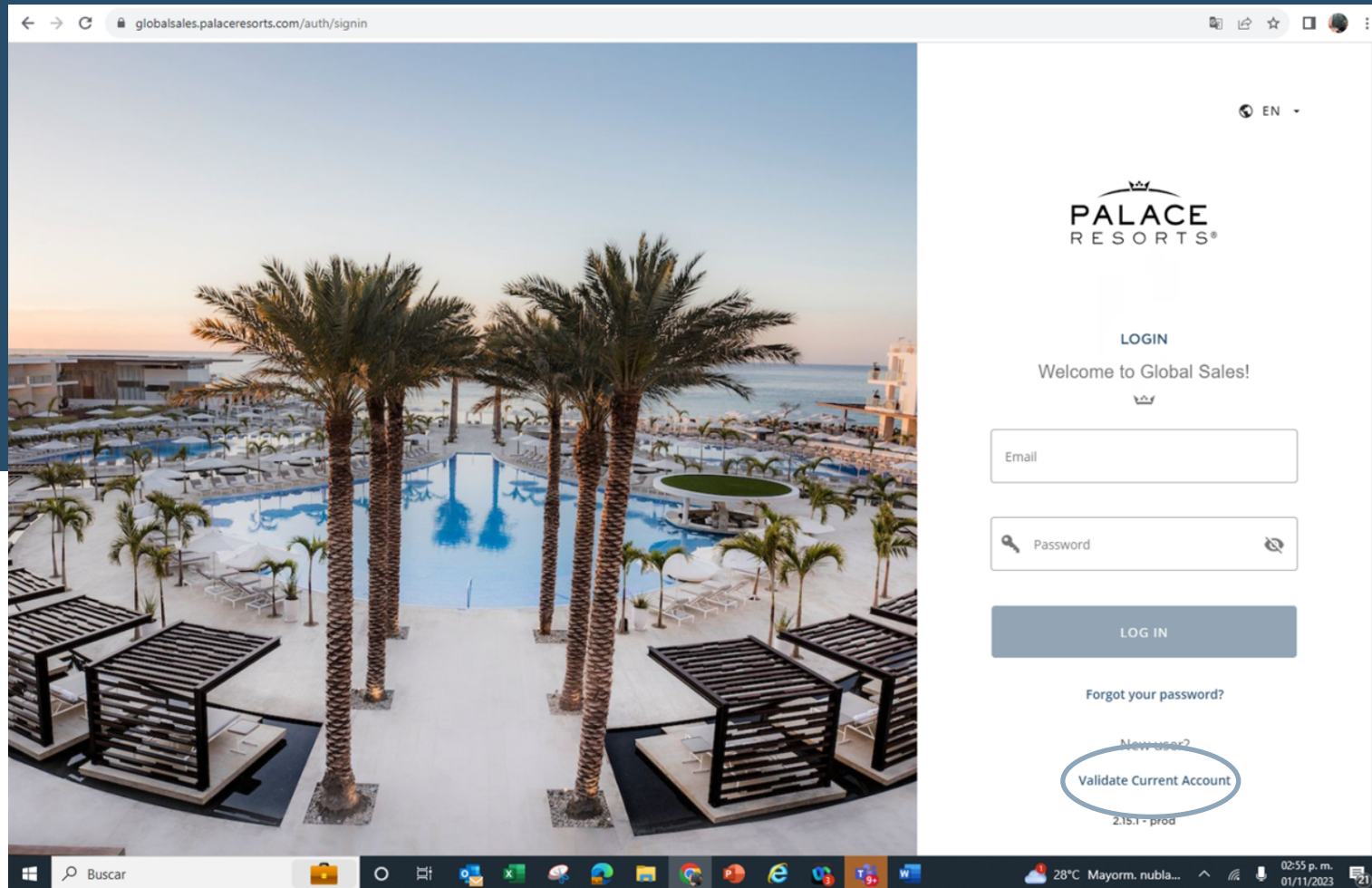
1. Visit the Palace PRO Agents website using the recommended browsers: Chrome, Safari, Edge at <https://www.palaceproagents.com/>



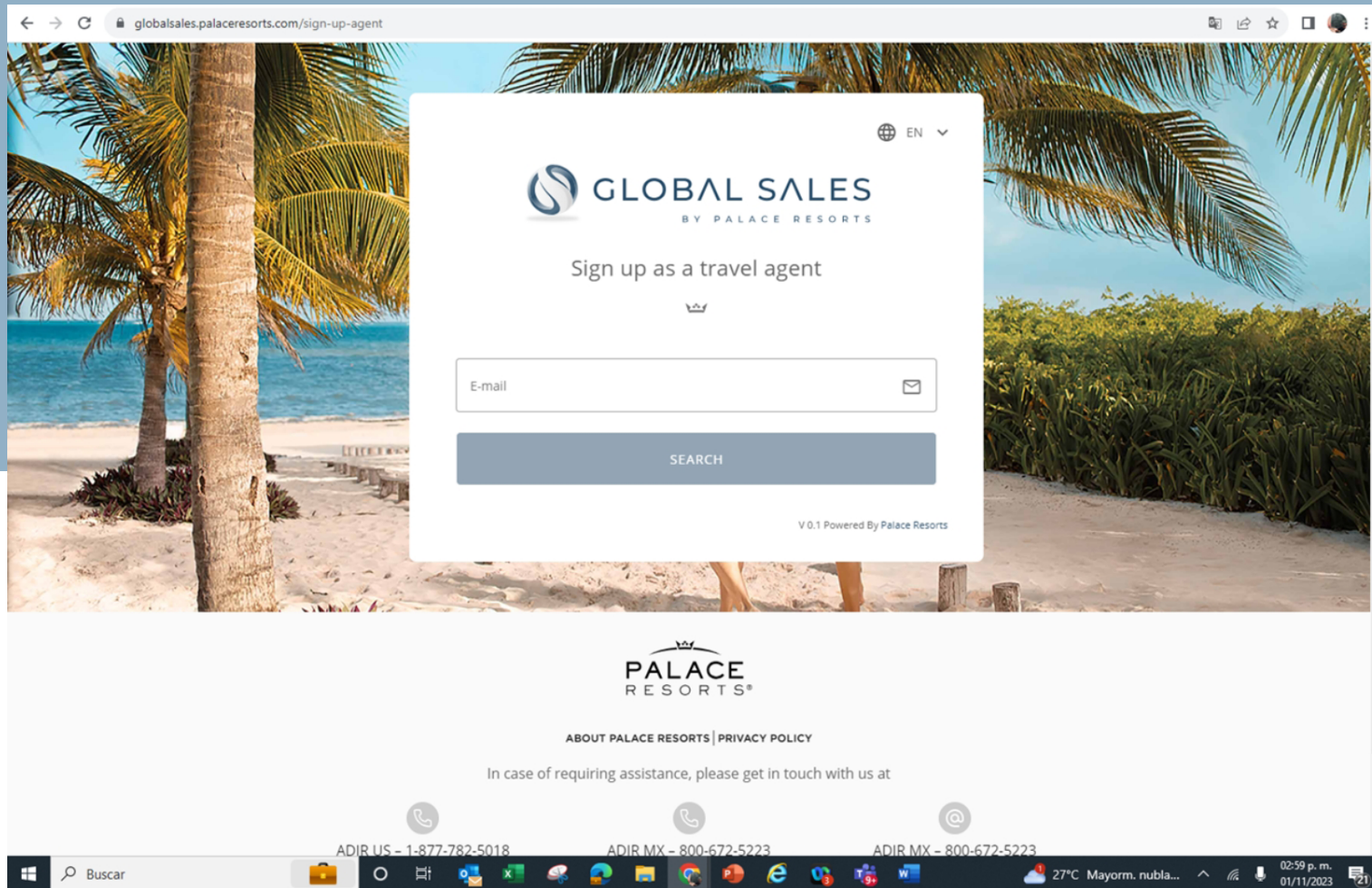
2. Click the “Login” button at the top right corner of your screen.



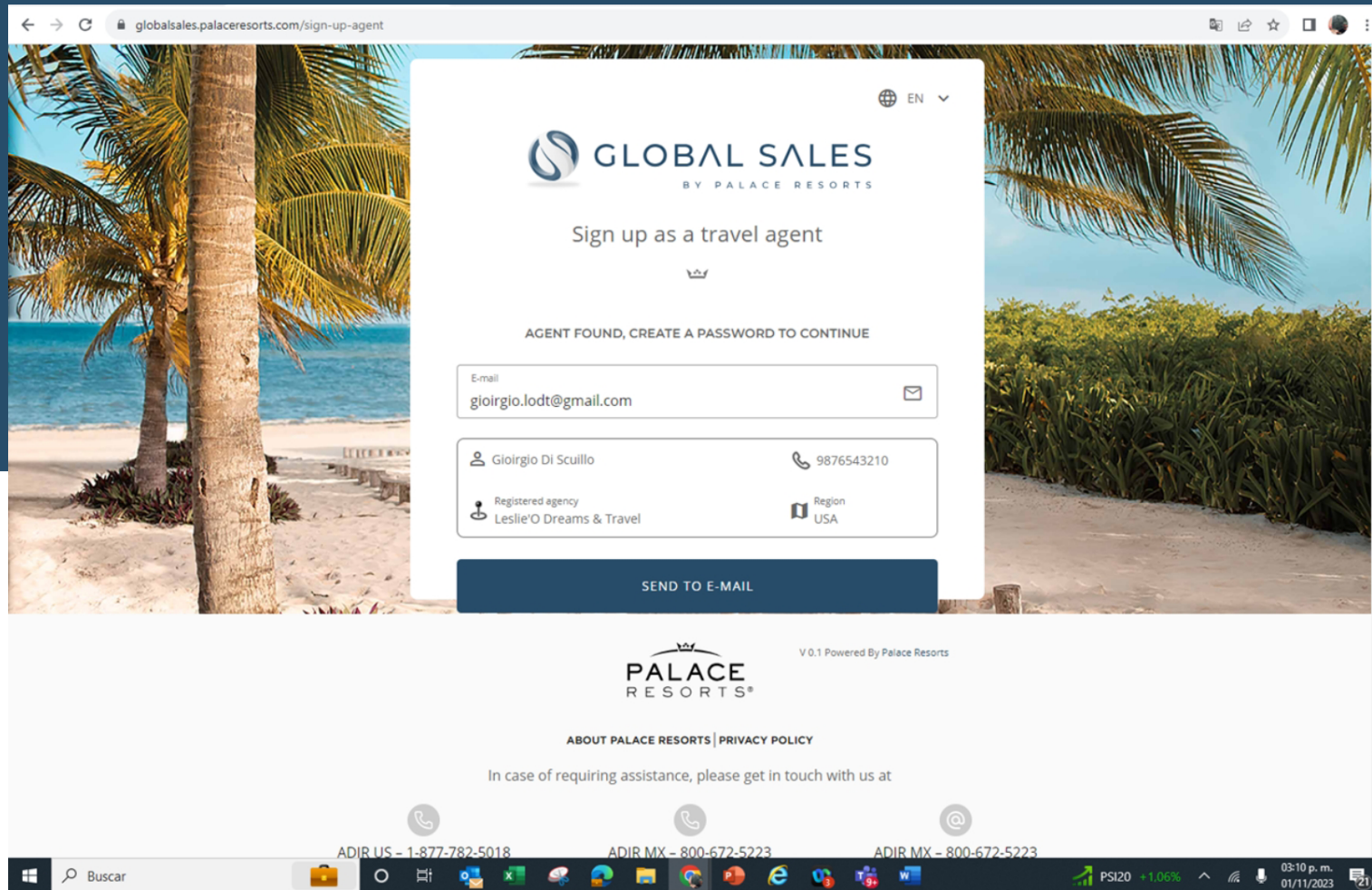
3. You'll be redirected to the Global Sales login screen.



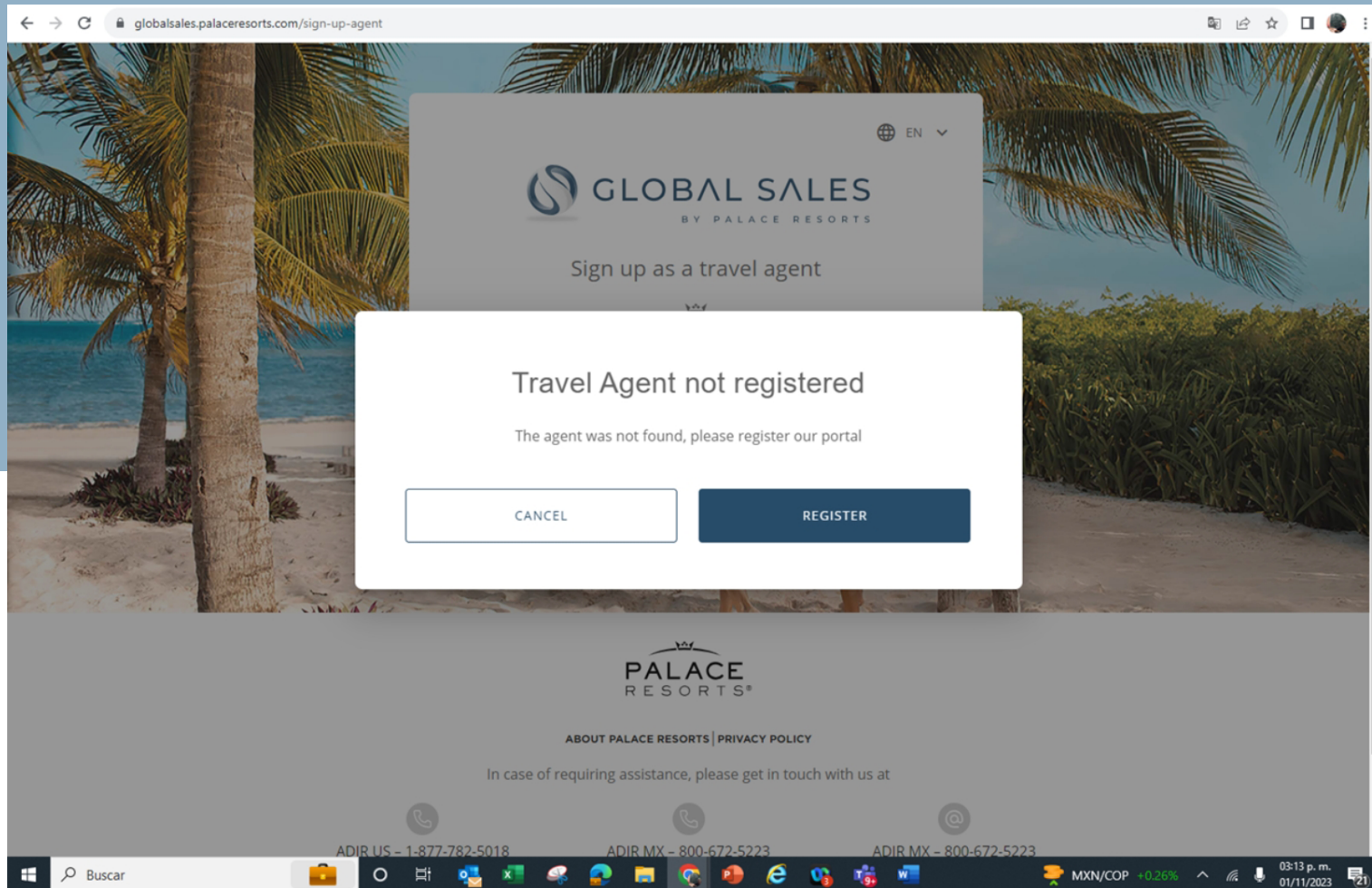
4. Select the “Validate Current Account” option.



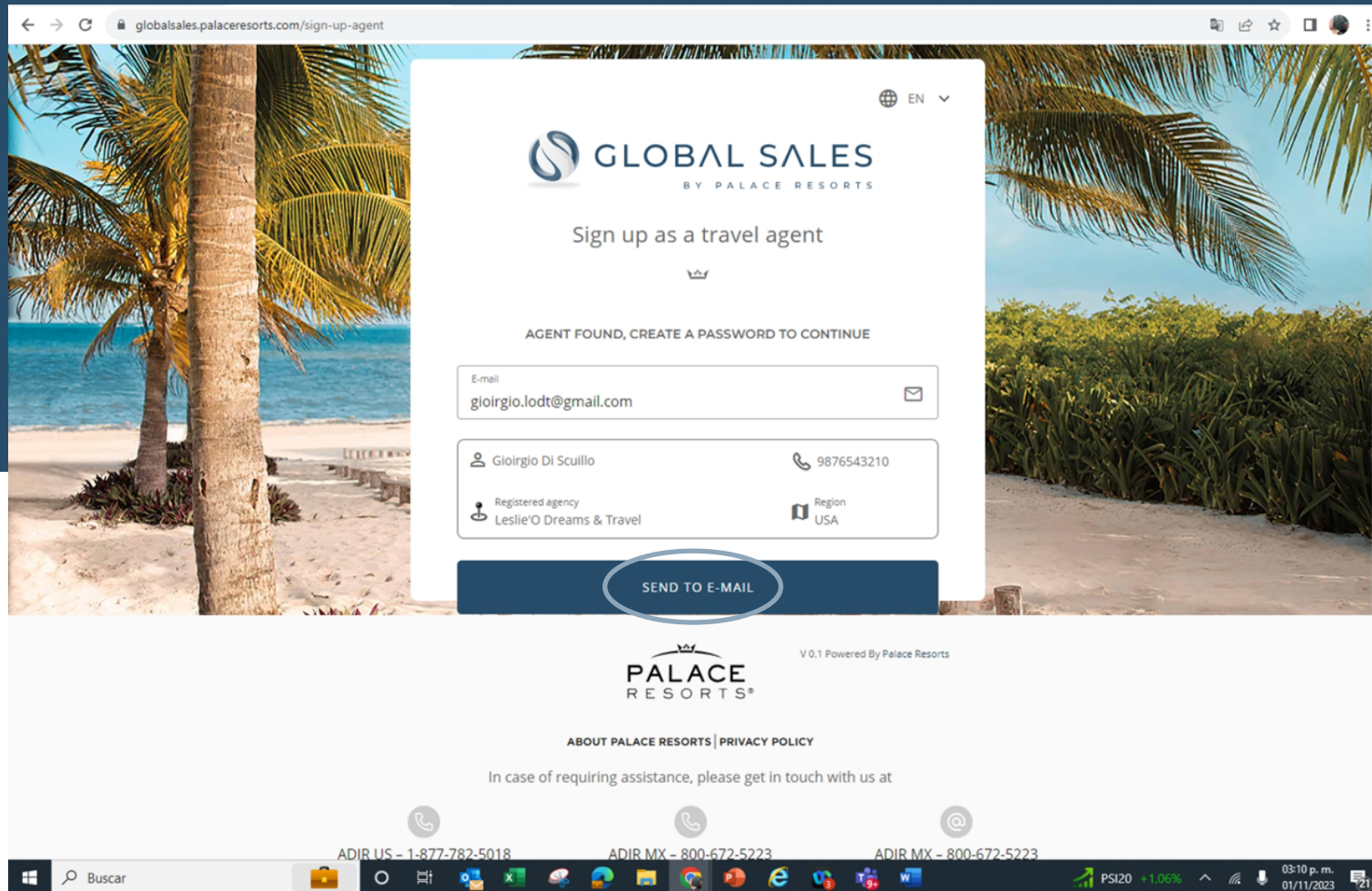
5. The account verification screen will be displayed.



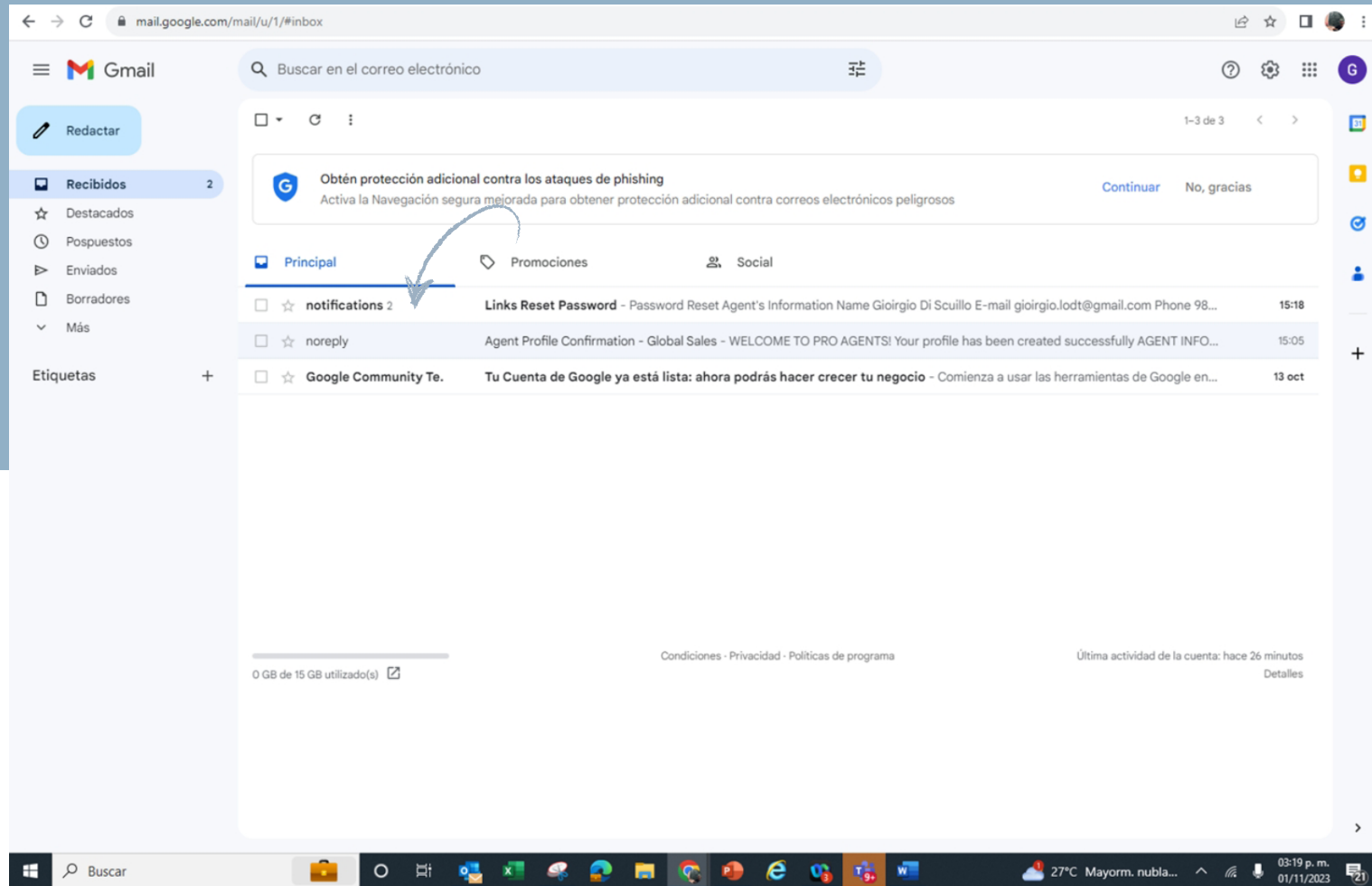
6. Enter the email you used for registration in the PRO Agents CRM and click "Search" to proceed.



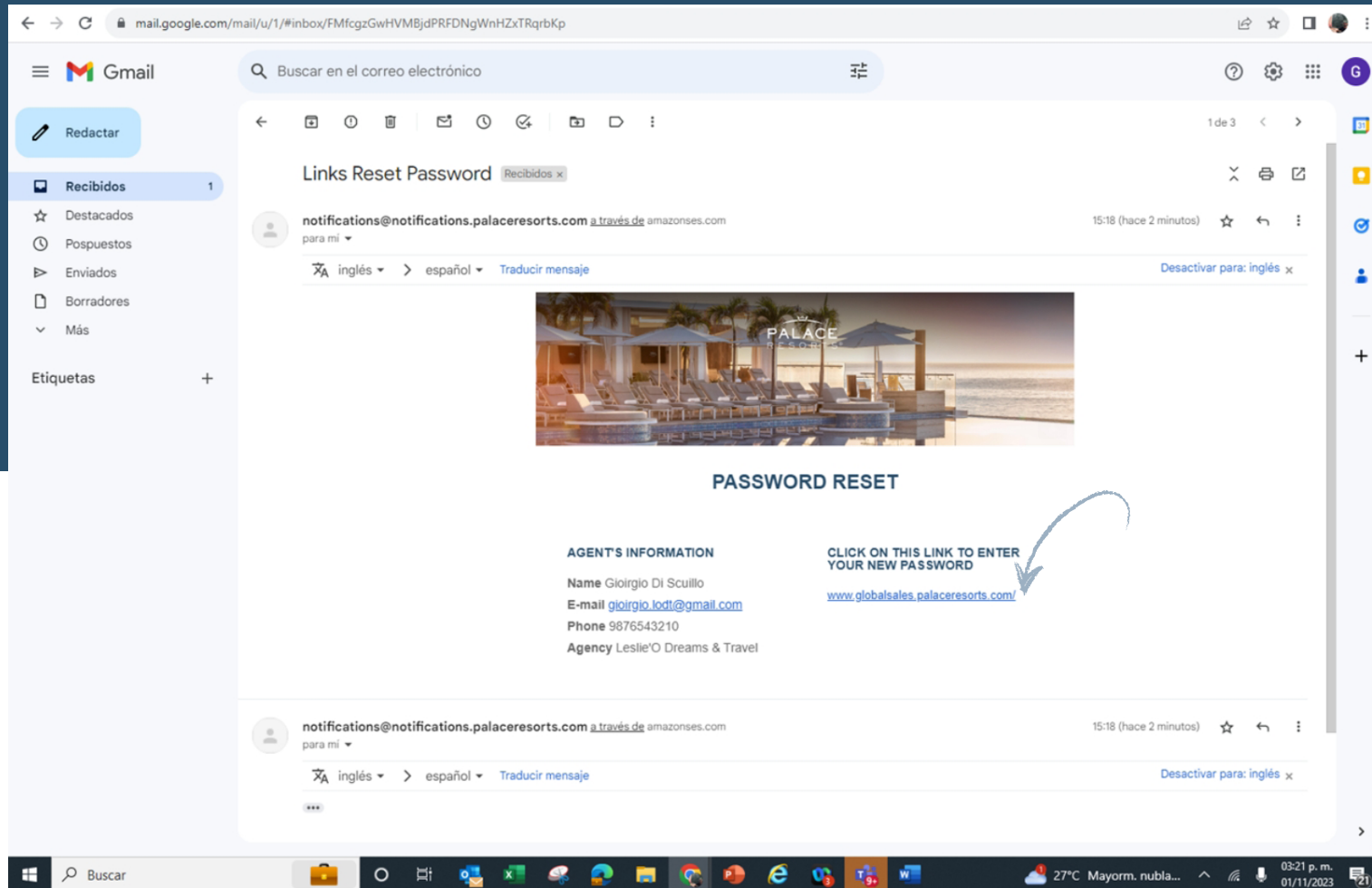
7. If you encounter an error message, it could mean you've entered an incorrect email. Try again; a persistent error indicates you're not registered in the PRO Agents CRM. In this case, request registration via an existing agency or have your agency added.
In case the error persist and need assistance please contact your local BDM or TAconcierge@palaceresorts.com



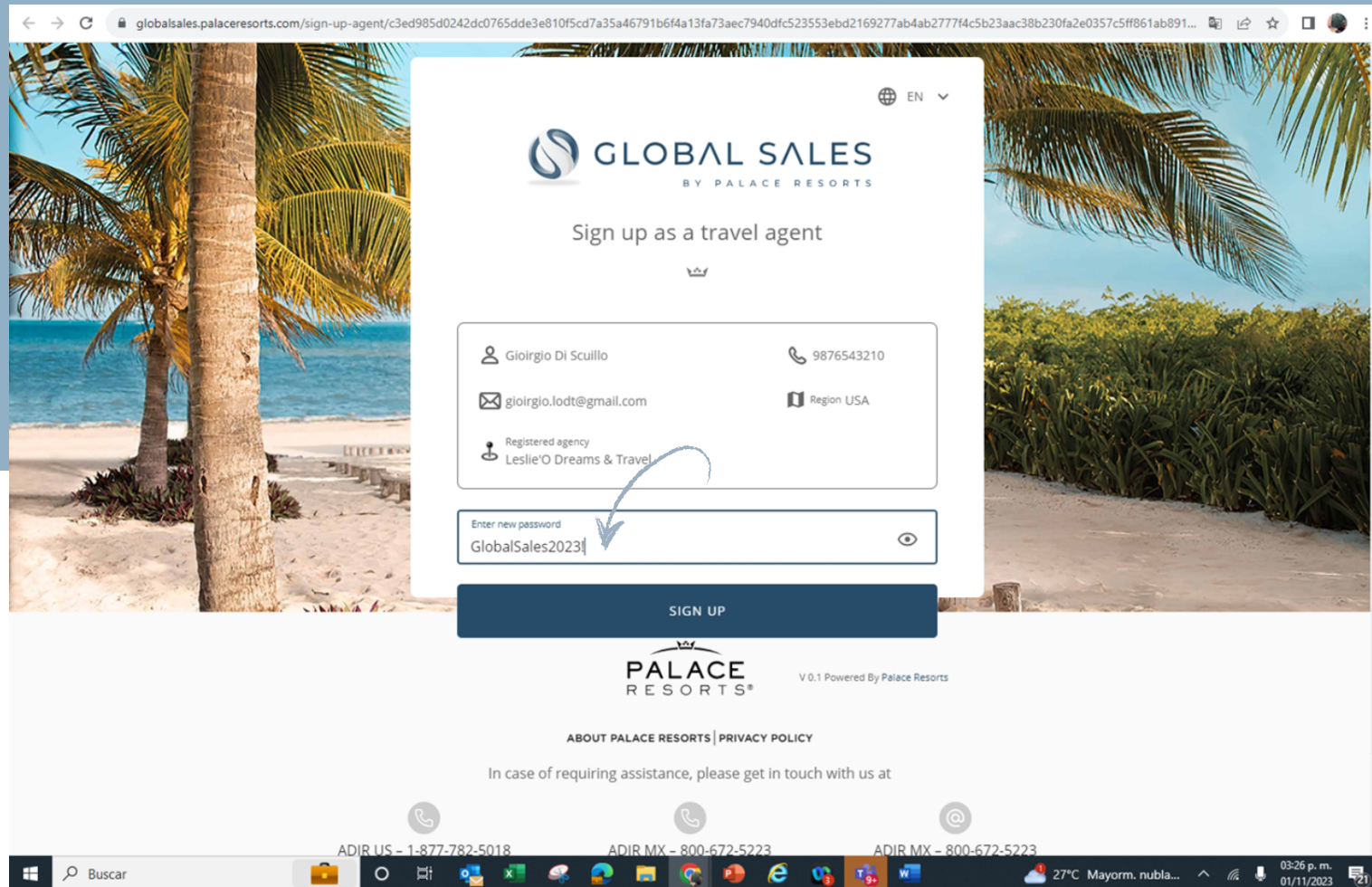
8. Once you've entered your email and the system has successfully displayed your contact information, click on "SEND TO E-MAIL".



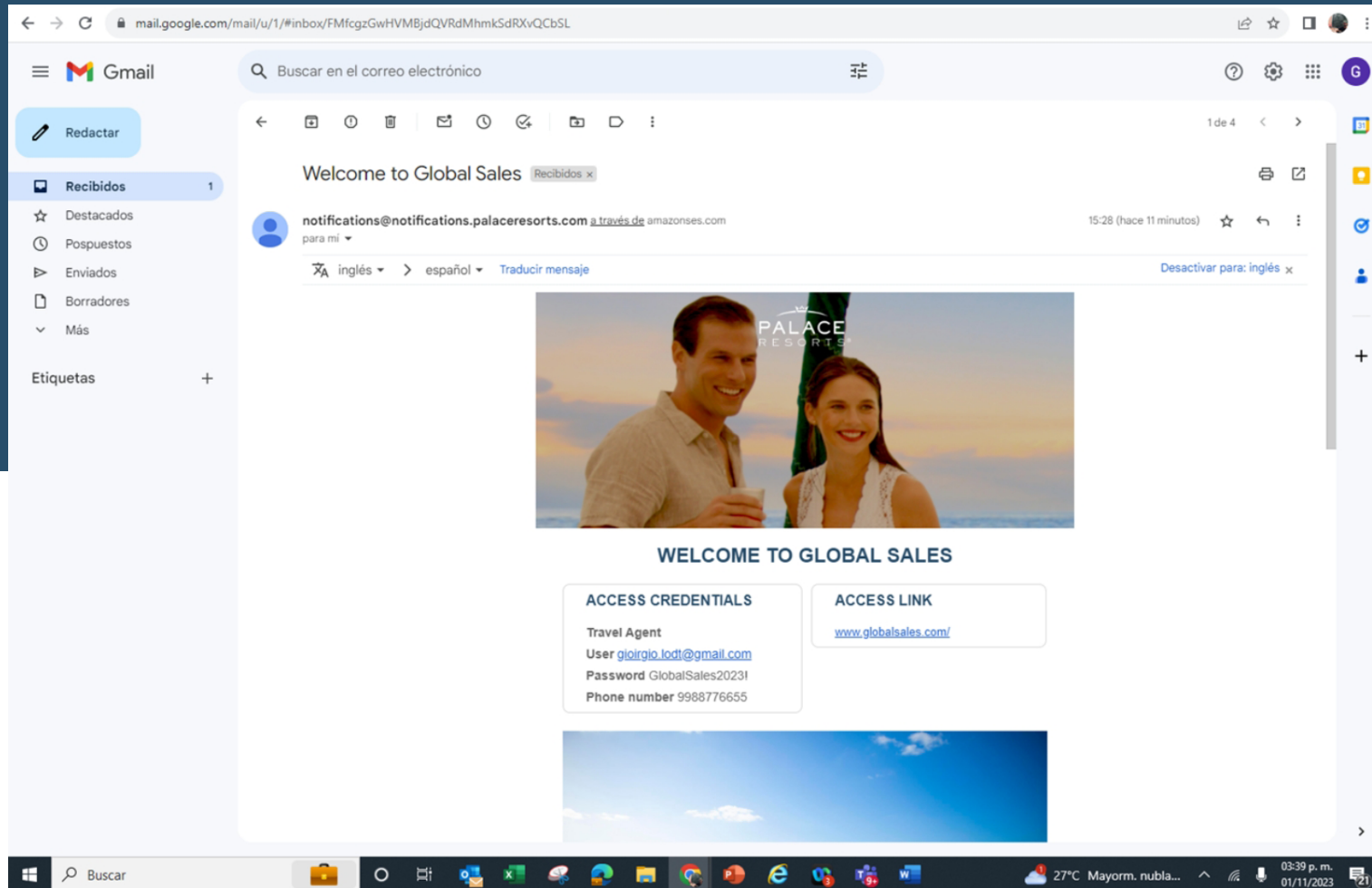
9. Check your inbox (and spam folder) for an email from Global Sales containing your registration details.



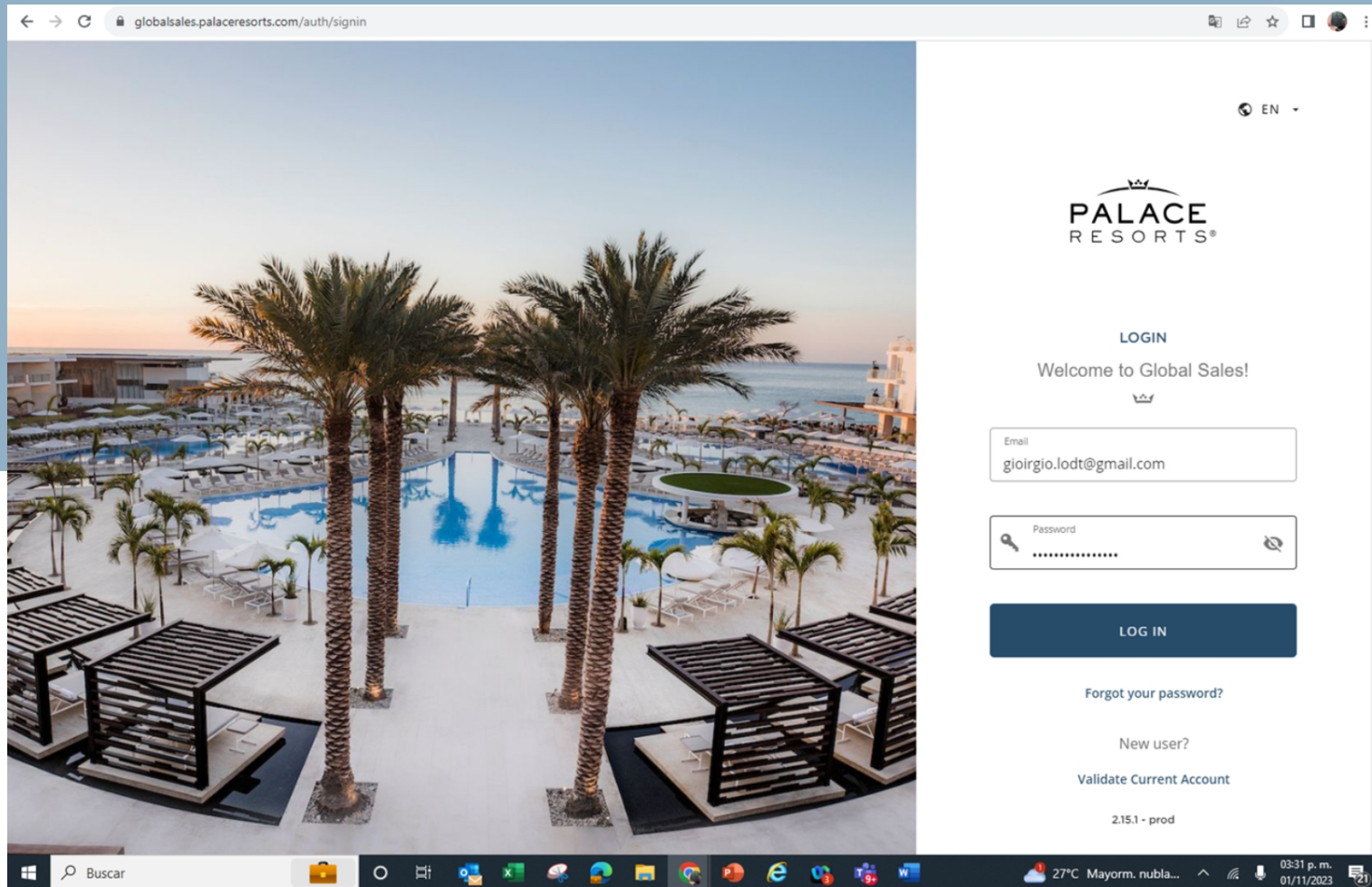
10. Select "CLICK ON THIS LINK TO ENTER YOUR NEW PASSWORD" in the email.



11. You'll be taken to the Global Sales login screen to create a new password. Your password must include at least 8 characters, one uppercase letter, and a special character.



12. A confirmation email will be sent to you with your new Global Sales access credentials.



13. The system will then take you to the “Login” page, where you’ll enter Global Sales with your newly created password.



**And that's it! You're all set to
manage individual, group, and
wedding bookings at Palace Resorts.**

